

**Scope of Work  
North Tahoe Family Resource Center  
July 1, 2007 – June 30, 2008**

**Introduction:**

First 5 Placer will support the North Tahoe Family Resource Center to provide services under Strategic Result Area Improved Child Health and Safety (page 14-16) in accordance with the First 5 Placer 2007-2010 Strategic Plan and all First 5 Placer policies. This contract may be renewed annually based on satisfactory achievement of the outcomes.

**Outcome:**

- Children prenatal through 5, whose parents/caregivers receive services from North Tahoe Family Resource Center (NTFRC), are safe, healthy, and well-nourished.

**Strategies:**

1. Operate an FRC that is accessible to anyone, days and evenings.
2. Provide targeted intensive support services through case management, family teaming, and case conferencing.
3. Provide advocacy services to support parents/caregivers to become more knowledgeable of and access community resources and support networks.
4. Work with local pediatrician to refer and track families with children prenatal through 5 to ensure follow through on visits and treatment to promote healthy children.
5. Provide opportunities and space for parents to exchange ideas, experiences, learnings, and develop informal support networks so that they raise children who are safe, healthy and well-nourished.
6. Utilize Promotoras to provide education, skills, and resources to support parents in raising healthy children.

**Performance Measures:**

- Demographics - broken down by age, gender, ethnicity, and when services were provided utilizing the First 5 Placer Demographic Tool including number of children served directly, number of parents/caregivers served, and the number of children served indirectly.
- Early Childhood Outcome Screens
- Preventative Health Form
- Parent Survey

**First 5 Attribution:**

All published program materials relating to the services provided under this agreement will list First 5 Placer as a funding source. All public relations materials such as brochures, posters, flyers and newsletters will include reference to First 5 Placer and include the First 5 Placer logo.

**Evaluation:**

By state law, the First 5 is required to use outcome-based accountability to determine its expenditures and measure achievement of outcomes (i.e. conditions and/or behaviors) for children prenatal through 5. To assist First 5 Placer to adequately measure the achievement of the outcomes stated in this contract, Contractor will be responsible for collecting, analyzing and reporting performance measure data to First 5 - Placer. Contractor shall participate in First 5 – Placer Learning Conversations to review and analyze performance measurement data and apply

learning to improve services and outcomes. If Contractor does not bring the appropriate data to their learning conversations, payments will be withheld until Contractor provides the required data.

**Reporting:**

By state law the Commission is required to submit an annual report to the state First 5 Commission. Since the county report to the state is a compilation of the activities of individuals and organizations receiving First 5 funds in Placer County. Contractor will provide any information requested by First 5 Placer to complete and submit the state annual report and also provide reports to the First 5 Placer Commission as requested.

Also, First 5 Placer convenes an annual “Partner Network Outcome Faire” to report to the community. Contractor shall participate in this annual Outcome Faire.